

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
1/5/2018 8:10:45	03. FOOD: Unsealed, left in room, dirty lunch boxes	Room 21 closet	Food not in hard container		X			1/12/18	1/12/18		
1/5/2018 8:24:14	03. FOOD: Unsealed, left in room, dirty lunch boxes	Guidance storage	Food needs hard container	X				1/12/18	1/12/18		
1/5/2018 9:13:22	03. FOOD: Unsealed, left in room, dirty lunch boxes	Staff lounge	containers	X				1/8/17	1/8/17		
1/5/2018 7:53:29	04. VENTS: Dirty, obstructed (Wall, Ceiling)	Seminar three	picture		X			1/5/18	1/5/18		
1/5/2018 9:18:49	04. VENTS: Dirty, obstructed (Wall, Ceiling)	Telecommunications closet 1	Clean vent - custodial		x				1/12/18		
1/5/2018 7:46:25	06. CLEANLINESS: Dust, trash	13	Dusty window ledge		X				1/13/18		
1/5/2018 7:56:05	08. CEILING TILES: Stained, broken, holes, painted	Science five storage	Stained cut tile		x	55707			1/12/18		
1/5/2018 8:32:17	08. CEILING TILES: Stained, broken, holes, painted	Telecommunications room	currently wet		x	55707			1/12/18		
1/5/2018 8:42:34	08. CEILING TILES: Stained, broken, holes, painted	science room 2. First	ceiling tile		x	55707			1/12/18		
1/5/2018 8:44:33	08. CEILING TILES: Stained, broken, holes, painted	room	Stained tile - cut stained tile		x	55707			1/12/18		
1/5/2018 8:45:27	08. CEILING TILES: Stained, broken, holes, painted	Exit door by science room 3	ceiling		x	55707			1/12/18		
1/5/2018 8:53:14	08. CEILING TILES: Stained, broken, holes, painted	Health education room	Cut stained tile		x	55707			1/12/18		
1/5/2018 8:55:17	08. CEILING TILES: Stained, broken, holes, painted	Media specialist office	custodial		x				1/12/18		
1/5/2018 9:06:59	08. CEILING TILES: Stained, broken, holes, painted	PE office	Stained cut tile		x	55707			1/12/18		
1/5/2018 9:17:44	08. CEILING TILES: Stained, broken, holes, painted	Kitchen storage area	reset bu custodial.		x				1/12/18		
1/5/2018 8:26:17	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	Guidance office three	Plastic tree	x					1/12/18		
1/5/2018 9:16:39	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	Stage	cleans? Why there?	x					1/22/18		
1/5/2018 7:41:47		Room 19	Need cord cover 5 feet		x				1/18/18		
1/5/2018 7:47:56		Teacher planning three closet	18" clearance for fire marshal		x				1/12/18		
1/5/2018 8:34:22		3	cover		x				1/18/18		